

To: **The Board of Trustees, The St James Anglican Church Parish Trust Board**

I (my name)

..... (email / address)

Commit to pay the following sum to you to be held on trust for use in the Lower Hutt Anglicans Community Hall Re-development project (tick appropriate box and enter any other required details):

\$2,000

\$20,000

Other sum specified as follows: \$.....

To be paid on request by the Trustees to The Trust Board’s bank account (see below) in the following manner (tick appropriate box and enter any other required details):

By one lump sum

By weekly / monthly amounts of \$..... for a period of **one / two** years (delete which doesn’t apply)

by automatic payments into account number **02-0528-0492904-002** in the name of
....., noting **(my name)** and **“Hall Upgrade”** as the payment references.

I request that my donation will be held by the Trustees and will be:

Non-refundable, so that I am entitled to a charitable donation tax receipt immediately on payment. I understand that if the project does not go ahead as planned, or if there are surplus funds collected, my donation will be retained by the Trustees and applied for the maintenance and/or upgrade of the Lower Hutt Anglicans St James’ Hall.

Held in escrow and refundable if and when the Trustees formally declare that the upgrade project will not proceed as currently planned and I subsequently request a refund. I understand that I will be entitled to a tax receipt when the funds become non-refundable, being on

- the approval of the Hall Upgrade Project by both the Anglican Parish of Lower Hutt and the Wellington Anglican Diocese, and
- the Trustees determination they have sufficient committed funds to proceed; or on

my subsequent agreement that the funds can be retained for a lesser hall upgrade project or building maintenance and / or upgrades for the Anglican Parish of Lower Hutt.

Donations Plaque Option (tick which applies)

I opt in to the Donations Plaque Option, noting that my name will be specified in a wall plaque of donations, if \$2,000 or over.

I opt out of the Donations Plaque option, as I would prefer my donation to remain confidential.

Signed:

(Name)

Please send completed form to halldevelopment@stjames.net.nz